

## GUIDELINES FOR ABSTRACTS EVALUATION

- The evaluation procedure is blind, the evaluator does not know the authors' names and work places. If despite this, the evaluator knows the abstract submitted, he/she must refuse the evaluation if a conflict of interest is possible which might affect neutrality.
- Both the abstract and its evaluation report are confidential documents.
- The evaluation procedure includes the completion of every item of the on-line evaluation within the planned deadlines.
- If the evaluator wishes to include a comment about the abstract, he/she must complete the item REVIEWER COMMENTS. In this item he/she may include issues to highlight from the abstract, or significant limitations of the design or content of the study. As well, ethical aspects must be included in this item.

### Items to be evaluated from each abstract

**Abstract's structure.** It must comply with the established guidelines (objective, method, results, discussion). This items must be appropriately organised and be consistent (discussion consistent with objective, results consistent with method, and conclusions consistent with the rest of items).

The abstract must include information enough on the content of the study, so the rigor and relevance can be evaluated.

**1. Title.** It must be specific, with information about the abstract's content.

**2. Objectives.** They must be clear, concrete and appropriately defined.

**3. Method.** It must be appropriate for the attainment of the objectives. It must include the following items:

#### A. Primary research:

- Scope or scene of the study
- Design. Simply described, it must allow the attainment of the objectives.
- Subjects/participants. Quantitative studies must include the target population, the sample and procedure used. The evaluation must consider the statistical value of the sample size; in the case of describing one single case or isolated cases, the relevance and/or singularity must be justified. Qualitative studies must include the reference population, recruitment procedure and the participants' selection criteria.
- Variables defined and measure method used; in the case of unusual variables, it must include a brief summary of them.
- Instrument, method or procedure used for the data collection. The tools used for the collection of information must be described. They must be appropriate to the design and objectives.
- Data analysis or procedure and method. Consistent with the design. For quantitative studies, statistical analysis. For qualitative studies, procedure and analysis method. The type of validation, the procedure for attaining the saturation of the information must be described. Quotes must be appropriate and explained.

Every item considered must be consistent with the objective.

#### B. Secondary research:

- Area of the systematic review.
- Design. Search strategy (information sources -data bases, manual search, contacts with experts- , considered years, language restrictions).
- Studies. Selection criteria according to the design; methodological homogeneity criteria.
- Variables. Selection criteria for the variables considered in the included studies, with regard to population, interventions and outcome measures; clinical homogeneity criteria.

- Instrument, method or procedure used for the data collection. Validity assessment criteria and procedures used for data extraction.
- Data analysis. Data homogeneity, synthesis conducted (meta-analysis, meta-synthesis, or narrative development).

**4. Results.** They must be consistent with the proposed objectives and able to be pulled out from the method used. The relevant information responding to the research question must be presented, excluding superfluous details.

**5. Discussion.** It must be consistent with the results. The content must allow the study's relevance evaluation, including an estimate contribution to the field (healthcare, methodology, etc) in terms of significant knowledge and implications for practice, as well as study's originality. Assessment of the study's results compared with other studies may be presented, as well as the study's limitations and implications for future research. Although it is not required in the abstract's form, **Conclusions** may be included, which must be consistent with the results.

**6. Implications for practice.** All abstracts must include this item. They must be consistent with the results and their contribution. Their significance for improving practice must be justified.

### **Scoring system**

- The following items will be evaluated for the calculation of the final score (automatic calculation):

- A. Objectives: innovation and relevance.
- B. Method: Consistency with the objectives.
- C. Results: consistent with and derived from the objectives.
- D. Discussion and relevance for practice.

- Marks (whole numbers, not decimal numbers) to give by each evaluator for items A, B, C and D:

Excellent:	3 points
Good:	2 points
Fair:	1 point
Poor:	0 points

- If, by mistake, an evaluator does not score in the aforementioned way, the Secretary of the Scientific Committee shall take the pertinent measures, and shall inform the Scientific Committee about the criterion followed.

- The addition of the score given by each evaluator for items A, B, C and D shall be not less than 0 (minimum score) and not more than 10 (maximum score).

- The average mark for each abstract given by the evaluators for each of the items A, B, C and D will be automatically calculated and will be a score between 0 and 10..

# 14th International Nursing Research Conference

Burgos, November 9th – 12th 2010

## EVALUATION FORM TEMPLATE

**Title:** Is it specific? Does it sufficiently inform about content?      YES       NO

**Structure:** Is it adapted to the established submission guidelines?      YES       NO   
 Does the abstract include results?      YES       NO

**Contents:** Is it related to health care research?      YES       NO

**NOTE:** If you have answered NO to any of the three questions on Structure and Contents, the score in all items will automatically be 0.

	Excelent=3	Good=2	Fair=1	Poor=0
<b>A) Objectives:</b> • Objective/s of the study	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This item will correspond to 10% of the total score	<b>Partial score:</b>			
<b>B) Methods:</b> 1. Study's area or setting..... 2. Design of study..... 3. Subjects/participants/studies..... 4. Variables..... 5. Instrument, method or procedure used for data collection..... 6. Data analysis or procedure and method.....	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			
This item will correspond to 60% of the total score	<b>Partial score:</b>			
<b>C) Findings:</b> • Presentation of findings.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
This item will correspond to 20% of the total score	<b>Partial score:</b>			
<b>D) Discussion:</b> • It is consistent with findings..... • Findings are presented for practice.....	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
This item will correspond to 10% of the total score	<b>Partial score:</b>			
<b>TOTAL SCORE</b> (from 1 to 10, 10 being the higher score)				

**Reviewer's comments**

.....  
.....  
.....  
.....  
.....

Regardless of the author's preferences, you consider this work should be presented as:

**Oral presentation**

Yes, if it includes the following changes

.....  
.....  
.....

Yes

(please classify it according to the Conference's areas)

1st Option:

\_\_\_\_\_

2nd Option:

\_\_\_\_\_

**Poster**

**Note:** Abstracts submitted for the "Student's Corner" and the "Interns Corner" shall be presented as poster presentations.